

Arizona Statewide Interoperability Executive Committee Meeting
Tuesday, July 26, 2005, 10:00 am
Arizona Peace Officer Standards & Training Office

Attendees (taken from sign-in sheets):

John Maldonado, Co-Chair, Phoenix Fire Department
Paul Wilson, Co-Chair, Pima County Sheriff's Office
Monika Fuller, Arizona Game and Fish
John Roberts, City of Peoria
Mark Venuti, Guardian Medical Transport
Kermit Miller, Tucson Police
M. Scott Burns, Arizona Public Service
Donna Contreras, Arizona Department of Public Safety
Frank Kriz, Arizona Office of Homeland Security
Mike Lindsey, Santa Cruz County
Louis Chaboya, Santa Cruz County
Katie Carpenter, Goodman Schwartz-IXP
Maxine Liming, Arizona Department of Public Safety
Michael Bishop, Arizona Department of Public Safety
Woody Dyche, Northrup Grumman
Mark Griffin, Chandler Police Department
Sandy Wagner, Motorola
Andy Lacy, Motorola
Jay Vargo, Arizona Division of Emergency Management
Carl Reitz, Arizona Division of Emergency Management
Blair Quaggan, Motorola
Eric Landau, Arizona Department of Public Safety
Linda Vanderbeck, Arizona Public Service
Cliff Bailey, Arizona Public Service
Cy Otsuka, Gila River Police Department
John Russell, Yavapai County Sheriffs Office
Doug Buxbaum, Nextel Communications
Jesse Cooper, Phoenix Police Department
John Huish, Arizona State Land Department
Karl Hartmetz, La Paz County Sheriffs Office
Dave Faulkner, Phoenix Police Department
John Glorioso, Gilbert Police Department
Ed Ryan, Salvation Army
Scott Tillman, Arizona Department of Public Safety
John Blackburn, Arizona Criminal Justice Commission
Mike Burns, Phoenix Fire Department
Curt Knight, Arizona Department of Public Safety

1. Call to Order

Paul Wilson called the meeting to order at 10:07 am. Roll call was not conducted as there is not currently a constructed committee. Paul Wilson asked the attendees to introduce themselves by stating their name and agency. He stated he was pleased to have a diverse cross-section of industry and governmental representatives in attendance.

Paul Wilson gave an overview of the Statewide Interoperability Executive Committee (SIEC) including the history and expectations of the Committee. In 2001, the FCC created rules regarding how interoperable 700 MHz spectrum be managed and suggested creating an SIEC for management. Meanwhile, the Public Safety Communications Committee evolved into the Public Safety Communications Advisory Commission with the passage of a state statute. Because of verbiage in the statute, both the Public Safety Communications Advisory Commission (PSCC) and SIEC are subject to Open Meeting Laws (OML).

2. Determine / Recommend Makeup of SIEC Voting Body

When the SIEC first came into existence, the Administrative Working Group was originally created to establish MOUs and to determine funding sources for interoperability projects. Now, the SIEC will rely more upon the fulltime, paid support staff who work with the Commission for these tasks.

A proposed structure was presented to the attendees. Under this proposal, the voting body would consist of five members: Paul Wilson (Pima County Sheriff's Office), John Maldonado (Phoenix Fire Department), Scott Tillman (AZ Department of Public Safety), Mark Venuti (Guardian Medical Transport), and a representative from Arizona Division of Emergency Management. This composition allows for statewide representation. Two working groups, which include the Operational Working Group and Technical Working Group, would be established under the proposed structure. The working groups would present their findings to the SIEC who would then bring recommendations to the PSCC for final approval.

It was recommended the proposed structure of the SIEC as originally laid out be brought forward to the PSCC at this afternoon's meeting. There was no opposition to this recommendation.

3. Determine/Recommend Makeup of Working Groups (Technical & Operational)/Appointments/Chairs to those Positions

There was discussion regarding proposed co-chairs for the working groups and a call for representatives was made. Currently, Dan Wells has been proposed as a co-chair for the Operational Working Group chair, with another chair needed who should be from the fire discipline. Proposed co-chairs for the Technical Working Group are Kevin Rogers (DPS) and Mike Worrell (Phoenix Fire Department). John Maldonado and Paul Wilson will call individuals to seek their participation on the working groups.

Jay Vargo (ADEM) and Frank Kriz (OHS) will recommend names to the SIEC for sitting on the voting body. Jay also asked whether private sector representation on the voting body would be allowable. Paul Wilson is not opposed to adding additional members to the voting body, but would like to keep the size manageable. If there are too many members, it may be difficult to get a quorum.

It was suggested once the working groups have been established, legal expertise be invited to an SIEC meeting to discuss OML and how it would relate to the SIEC.

4. Define the Functions of SIEC and Working Groups

At the last PSCC meeting, Curt Knight recommended items for consideration by the SIEC. They include:

- Assuming coordination responsibility for all public safety interoperability channels (on all bands).
- Develop operational procedures for inter- and intra-discipline use and training of the Arizona Emergency Radio System (AERS) system.
- Recommend a minimum equipment list for new subscriber equipment operating below 512 MHz.
- Recommend programming standards for new and existing subscriber equipment.
- Recommend standards for the implementation of new systems being deployed below 512 MHz.
- Develop and distribute education and information bulletins directed to VHF/UHF system operators reminding them of the current FCC narrow band requirements.
- Offer technical and administrative support and operational planning to ADEM, Regional Advisory Councils, UASI Tactical Interoperable Communications Plan, TOPOFF 4.

5. Date – Time – Location of Next Meeting

The next SIEC meeting will be held on October 26, 2005 at 10:00 am. It will be held at the Pueblo Grande Museum located at 4619 East Washington Street, Phoenix. The SIEC will continue to meet in conjunction with the PSCC.

6. Call to the Public

Woody Dyche asked if there are any schedule pressures that need to be taken into account relative to Homeland Security funding. Frank Kriz noted funding for FY04 and FY05 has been handled and funding has been allocated.

John Blackburn Jr. stated the Arizona Criminal Justice Commission would be willing to assist with efforts where needed.

7. Adjournment

Paul Wilson recommended adjournment at 11:17 am. There was no opposition to the recommendation and the meeting was adjourned.